

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
June 9, 2014**

The South Middleton Board of School Directors met on June 9, 2014, in the Iron Forge Educational Center Board Room for a Regular School Board Meeting. The President, Mr. Thomas Merlie, called the meeting to order at 7:03 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear  
Mr. Michael Berk  
Mrs. Shelly Capozzi  
Mr. Thomas Hayes  
Mr. Thomas Merlie

Mrs. Elizabeth Miekranz  
Mr. Paul Slifko  
Mr. Robert Winters  
Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent  
Dr. Joseph Mancuso, Assistant Superintendent  
Dr. Janet Adams, Principal - IFEC  
David Bitner, Assist. Principal - YBMS  
David Boley, Principal - Rice  
Connie Connolly, Director of Special Education  
Mark Correll, Assist. Principal  
Tina Darchicourt – Assist. Business Manager  
Patrick Dieter – Athletic Director  
Andrew Glantz – Director of Buildings/Grounds  
Joel Hain, Principal – BSHS  
Dennis Royer – Network Administrator  
Jesse White – Principal YBMS

**Student Representatives**

Derek Snyder - Absent  
Helene Tiley - Absent

**Visitors**

See attachment to the minutes.

**Board Secretary**

Richard R. Vensel

**Solicitor**

Philip H. Spare - Absent

**INTRODUCTIONS AND RECOGNITION - None**

**CITIZENS PARTICIPATION – None**

**ACCEPTANCE OF MINUTES - None**

**FINANCIAL REPORT**

Mr. Hayes made a motion, seconded by Mr. Berk, that the Board approved the following:

The Board approved the Treasurer's Report for May 2014.

The Board approved payment of the bills for May 2014, represented by checks #50373 to #50555 inclusive, in the amount of \$2,394,839.56.

The Board approved the Student Activity Funds for May 2014 - Pursuant to Section 511 of the Public School Code, represented by checks #14744 to #14785 inclusive, in the amount of \$31,269.94.

The Board approved the requisitions payable from the Construction Fund (PLGIT) for May 2014, in the amount of \$7,466.71.

**The motion passed unanimously.**

**NOTICES AND COMMUNICATIONS – None**

**BOARD COMMITTEE REPORTS**

Mrs. Capozzi reported that the Policy Committee met earlier this evening and reviewed the current drug policy and the PA Youth survey.

Mr. Hayes reported that the Technology Committee met earlier this evening and reviewed the following items: eDiscovery, hardware replacements, PDE data summit report, and BrightBytes Clarity annual report.

**REPORTS AND RECOMMENDATIONS of the SUPERINTENDENT/STUDENT REPRESENTATIVES**

Dr. Moyer spoke up the upcoming graduation and the leadership workshop scheduled in June.

**NEW BUSINESS**

Mr. Berk made a motion, seconded by Mr. Winters, that the Board approves the agenda of June 9, 2014, with all corrections as indicated.

Mr. Berk made a motion, seconded by Mrs. Capozzi, that the Board approves the final budget for the 2014-2015 school year as follows:

**NOW BE IT RESOLVED THAT** the Board of School Directors of the South Middleton School District, Cumberland County, Pennsylvania hereby adopts the annual budget, transfers and designations of and for said District for the fiscal year commencing July 1, 2014, as more fully set forth in PDE Form 2028 which is presented at this meeting:

Further, that said Board of School Directors hereby authorizes the expenditure of \$32,354,871 including a budgetary reserve of \$500,000 for the school fiscal year July 1, 2014, through June 30, 2015, and more particularly and fully detailed in the annual budget as foresaid; and

Further, that said Board of School Directors does hereby levy a real estate tax of 9.1549 Mills of the assessed valuation (\$.91549 per \$100 of assessed value) on all real estate within the South Middleton School District, pursuant to the authority of "The Public School Code of 1949," as amended for the school fiscal year as aforesaid; and

Further, that said Board of School Directors continues to levy the following taxes heretofore levied pursuant to the authority of "The Local Tax Enabling Act," as amended (1) Realty Transfer Tax – ½%; (2) Earned Income Tax – 1.1%; and (3) Occupational Privilege Tax - \$10.00.

That said proposed taxes as levied and continued to be levied shall provide revenue for the proposed expenditures authorized above.

Further, that said Board of School Directors does commit \$3,436,085 of its Unreserved Fund Balance for the following purposes of future construction and textbook purchases.

Further, that said Board of School Directors approves the attached resolution implementing the Homestead and Farmstead Exclusion for the 2014-2015 Fiscal Year in accordance with Act 1 of Special Session of 2006.

**On a roll call vote, the motion passed as follows:**

**Mr. Steven Bear - Yes  
Mr. Michael Berk - Yes  
Mrs. Shelly Capozzi - Yes  
Mr. Thomas Hayes - Yes  
Mr. Thomas Merlie - Yes**

**Mrs. Elizabeth Miekranz - Yes  
Mr. Paul Slifko - No  
Mr. Robert Winters - No  
Mr. Scott Witwer - Yes**

**7 – Yes, 2 – No, 0 – Abstain, 0 – Absent**

Mr. Winters made a motion, seconded by Mr. Berk, that the Board approves the following items in a block motion:

The Board approved the Capital Reserve transfer in the amount of \$544,090 for the 2014-2015 school year.

Cafeteria Prices

The Board set the cafeteria prices for the 2014-2015 school year as follows:

Adult - \$3.65  
Boiling Springs High School - \$2.50  
Yellow Breeches Middle School - \$2.50  
Iron Forge Educational Center - \$2.40  
W.G. Rice Elementary School - \$2.40  
Milk - \$.50

Solicitor for the 2014-2015 School Year

The Board appointed Stock and Leader, LLP, with Mr. Philip H. Spare, as principal counselor, to serve as South Middleton School District's Solicitor for the 2014-2015 school year. The proposed fees for the 2014-2015 school year are \$170 for partners and \$150 for associates, unless otherwise agreed for special projects such as negotiations or litigation. Bond issues, tax exempt lease financing, and similar financial matters would continue to be billed on a transactional basis. Stock and Leader reserves the right to charge a reasonable use fee for computer-based legal research and will notify the school district in advance if and when that is implemented.

ARAMARK

The Board approved Year 2 of the 5 Year Renewal Agreement with ARAMARK between the South Middleton School District and ARAMARK to provide food management services for the 2014-2015 school year, and further authorizes the Administration to submit the renewal application to the Pennsylvania Department of Education.

PlanCon K

The Board authorized the Administration to submit to the Pennsylvania Department of Education, PlanCon K for approval.

Text Book Adoption

The Board adopted textbooks and instructional materials as per the attached for the 2014-2015 school year in accordance with Section 24 PS8-803 of the Pennsylvania School Code of 1949.

Technology Education (Industrial Arts) Supplies

The Board awarded the bids for the Technology Education (Industrial Arts) supplies for the 2014-2015 school year.

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### Vista School Educational Services Contract – ESY

The Board approved the Vista School Educational Services Contract for the 2014 Extended School Year for one (1) special education student. The term of the contract begins July 7, 2014, and ends August 15, 2014. Tuition: \$5,670

### Vista School - Contract for 2014-2015 School Year

The Board approved the Vista School Educational Services Contract for the 2014-2015 regular school year. Tuition reimbursement for the student's placement will be provided directly PDE through the 4010 process.

### Capital Area Intermediate Unit #15 - Special Education Services for 2014-2015

The Board approves the contract agreement with the Capital Area Intermediate Unit #15 for special education services for the 2014-2015 school year. The contract agreement includes audiology services, blind/visually impaired support, and vocational training for life skills students. The contract total is \$89,350.50, payable in quarterly installments beginning July 15, 2014.

### Northwestern Human Services Contract - 2014-2015

The Board approved the 2014-2015 contract agreement with Northwest Human Services to provide autistic support services to special education students.

### Yellow Breeches Educational Center Contract - 2014-2015

The Board approved the Yellow Breeches Educational Center Agreement between the Education Center and the South Middleton School District for the 2014-2015 school year for three (3) paid tuition slots. Tuition: \$25,468/student.

### District Physician for Athletics for 2014-2015

The Board appointed Dr. Jeffrey Harris, as the District physician for athletics for the 2014-2015 school year.

### District Dentist

The Board appointed Dr. Thomas S. Filip as the District dentist for the 2014-2015 school year.

### Personnel

#### **Professional**

#### **Employment**

The Board employed the following extra duty, co-curricular positions for the 2014-2015 school year.

The Board employed the following department chairs/team leaders for the 2014-2015 school year.

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The Board employed the following Summer Academy staff at Rice for the 2014 summer.

The Board employed the following Pre-K Summer Camp staff at Rice for the 2014 summer.

The Board employed the following Homework Club Advisors for the 2014-2015 school year.

The Board employed the following Mastery Program teachers for the 2014-2015 school year.

The Board employed the following After-School Study Hall Monitors (Flex Program) for the 2014-2015 school year.

The Board employed the following Extended School Year paraprofessional and professional staff for the 2014 summer, from 6/24/14 through 7/24/14 on Tuesdays, Wednesdays and Thursdays from 9:00 a.m. to 11:00 a.m. Salaries will be paid for through IDEA-B funds:

Speech Therapist - Teresa Schwander - \$35.00/hr.  
Learning Support Teacher - Shayne Whitten - \$35.00/hr.  
Learning Support Teacher - Janice Zink - \$35.00/hr.  
Nurse - Nancy Vreeland - \$13.28/hr.  
Karen Henry - Paraprofessional - \$11.81/hr.

The Board employed the following full-time professional personnel for the 2014-2015 school year:

Name: Kimberly A. Herman  
Position: Certified School Nurse - Rice Elementary School (Replacing Linda Gibbs)  
Starting Date: July 1, 2014  
Salary: \$42,777 (Bachelor's, Step 1)

Name: Jalana K. Schall  
Certification: Family/Consumer Science  
Position: Family/Consumer Science Teacher - YBMS (Replacing Kathleen Furr)  
Starting Date: August 18, 2014  
Salary: \$47,931 (Master's, Step 8)

Name: Aaron F. Hare  
Certification: French  
Position: French Teacher - YBMS (Replacing Jamie Wolf)  
Starting Date: August 18, 2014  
Salary: \$42,777 (Bachelor's, Step 1)

**Professional Substitute Daily Rate**

The Board approved the professional daily substitute rate of pay at \$95.00/day for the 2014-2015 school year.

**Childrearing Leave Requests:**

The Board approved the request of Katherine Doncel-Slantz, Spanish teacher at the Boiling Springs High School, for a childrearing leave of absence from approximately 9/2/14 through 1/19/15.

The Board approved the request of Anna Kate McCarney, Health/Physical Education teacher at the Yellow Breeches Middle School, for a childrearing leave of absence, beginning approximately 10/6/14 through the remainder of the 2014-2015 school year, returning at the beginning of the 2015-2016 school year.

The Board approved the request of Erin Brenner, first grade teacher at Rice Elementary School, for a childrearing leave of absence, beginning approximately 10/31/14 through the remainder of the 2014-2015 school year, returning at the beginning of the 2015-2016 school year.

**Resignation**

The Board accepts, with regret, the resignation of Amy Magill, from the position of Math teacher at the Boiling Springs High School, effective May 23, 2014.

**Classified**

**Employment**

The Board employed the following summer maintenance worker:

Name: Dylan MacIvor  
Address: 10 Meadowood Place, Boiling Springs, PA  
Rate: \$9.00/hr.  
Starting: 6/2/14 through 8/22/14

The Board employed the following support staff personnel:

Name: Rynell L. Snow  
Address: 14 Westgate Dr. Mt. Holly, PA  
Position: Long-Term Building Nurse at IFEC - (Replacing Maria Bessaparis) - For the 2014-2015 school year  
Rate: \$16.75/hr.

**The motion passed unanimously.**

**Miscellaneous**

Mr. Berk made a motion, seconded by Mrs. Miekranz, that the Board approves changing the Assistant Principal position at YBMS from a 210 day position to a 251 day position. The motion passed as follows:

**Mr. Steven Bear - Yes  
Mr. Michael Berk - Yes  
Mrs. Shelly Capozzi - Yes  
Mr. Thomas Hayes - Yes  
Mr. Thomas Merlie - Yes**

**Mrs. Elizabeth Miekranz - Yes  
Mr. Paul Slifko - Yes  
Mr. Robert Winters - No  
Mr. Scott Witwer - Yes**

**8 – Yes, 1 – No, 0 – Abstain, 0 – Absent**

Mr. Winters made a motion, seconded by Mrs. Miekranz, that the Board approves the Administrative Compensation and Benefits Plan from July 1, 2014, through June 30, 2017. **The motion passed unanimously.**

Mr. Hayes made a motion, seconded by Mr. Berk, that the Board approves the Support Staff Employee Compensation and Benefits Plan from July 1, 2014, through June 30, 2017. **The motion passed unanimously, with Mr. Merlie abstaining.**

Mr. Berk made a motion, seconded by Mr. Hayes, that the Board approves the Administration's recommendation to create a classification for two (2) confidential employee positions (Administrative Assistant to the Superintendent and Payroll/Benefits Clerk) and to authorize the Administration, Solicitor, and Policy Committee to take all steps necessary to implement this action. **The motion passed unanimously.**

**CITIZENS PARTICIPATION - None**

**ANNOUNCEMENTS AND INFORMATION ITEMS**

Transfer – Allyson Hertz – From Life Skills Support to Learning Support at YBMS, beginning with the 2014-2015 school year.

Mr. Merlie announced that there would be a brief Executive Session after the adjournment of the regular meeting for the purpose of discussing a personnel issue. He also wished Dr. Adams well since this is her last board meeting.

**ADJOURNMENT**

Mr. Berk made a motion, seconded by Mr. Hayes, to adjourn the regular meeting at 7:36 p.m.  
**The motion was unanimously approved.**

Respectfully Submitted,

Richard R. Vensel  
Board Secretary